

# Archived Information

DATED MATERIAL - OPEN IMMEDIATELY

Closing Date: October 14, 2003

## Fulbright-Hays Group Projects Abroad Program

### Fiscal Year 2004 APPLICATION FOR NEW GRANTS

CFDA No. 84.021

OMB No. 1840-0068

Expiration Date: 06/30/2004



International Education and Graduate Programs Service  
U.S. Department of Education  
Washington, D.C. 20006-8521

OMB No.1840-0068  
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# GROUP PROJECTS ABROAD PROGRAM

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August 2003

Dear Applicant:

Thank you for your interest in the ***Fulbright-Hays Group Projects Abroad (GPA)*** program. Included in this application booklet are the program introduction, instructions and forms needed to submit a complete application package to the U.S. Department of Education.

The **GPA** program supports short term study abroad opportunities for faculty and teachers to strengthen area studies, and for upperclassmen and graduate students to improve foreign languages.

A program officer is available to provide technical assistance if you have any questions after reviewing the application booklet. Please refer to the introduction that follows for the name and telephone number of the contact person.

As a result of frequent requests, we have included in this application booklet the technical review forms used to evaluate your application.

We look forward to receiving your application and appreciate **your efforts to meet the country's need for a new generation educated to face the many challenges of the 21<sup>st</sup> century.**

Best regards,

Wilbert Bryant  
Deputy Assistant Secretary  
For Higher Education Programs

**SECTION B**

**PROGRAM INFORMATION**

## **INTRODUCTION OF THE FULBRIGHT-HAYS GROUP PROJECTS ABROAD PROGRAM**

### **AUTHORIZATION**

Public Law 87-256, the Mutual Educational and Cultural Exchange Act of 1961, commonly known as the Fulbright-Hays Act, Sec.102 (b)(6).

### **PURPOSE**

The Fulbright-Hays Group Projects Abroad program is designed to contribute to the development and improvement of the study of modern foreign languages and area studies in the United States by providing training opportunities for faculty, teachers, and upperclassmen and/or graduate students in foreign countries where the United States has diplomatic representation. Awards are made under the program to conduct overseas group projects in research, training and curriculum development.

### **ELIGIBLE APPLICANTS**

- Institutions of higher education
- State departments of education
- Private nonprofit educational organizations, and
- Consortiums of such institutions, departments, and organizations

### **ELIGIBLE PARTICIPANTS**

- A citizen, national, or permanent resident of the United States and
- A faculty member in modern foreign languages or area studies;
- A teacher in an elementary or secondary school;
- An experienced educator responsible for planning, conducting, or supervising programs in modern foreign languages or area studies at the elementary, secondary, or postsecondary levels; or
- A graduate student or junior or senior in an institution of higher education who plans a teaching career in modern foreign languages and area studies.

*Cost sharing by institutions, organizations and participants is encouraged.*

### **KEY DATES**

- Closing date: October 14, 2003
- Award date: Late February, 2004
- Possible date to begin budget period: April 1, 2004

## **CONTACT PERSON**

Program Officer: Lungching Chiao  
Address: International Education and Graduate Studies Service (IEGPS)  
U.S. Department of Education  
1990 K Street, NW , 6<sup>th</sup> Floor, Room 6066  
Washington, D.C. 20006-8521  
Telephone: (202) 502-7624  
Fax: (202) 502-7859, (202) 502-7860  
E-MAIL ADDRESS: [LUNGCHING.CHIAO@ED.GOV](mailto:LUNGCHING.CHIAO@ED.GOV)

## **TYPES OF PROJECTS FUNDED UNDER THIS PROGRAM**

### **• Short-Term Seminars**

A short-term seminar is designed to help integrate international studies into an institution's or school system's curriculum. Seminars normally are four to six (4-6) weeks in length and focus on a particular aspect of area studies, such as the culture of the area or a portion of the culture.

### **• A Curriculum Development Team**

A curriculum development team composed of several faculty members or teachers or administrators may spend four to eight (4-8) weeks in a foreign country or region acquiring resource materials for curriculum development in the modern foreign language or area studies programs. Resource materials may include artifacts, documents, books, educational films, museum reproductions, recordings, and other instructional materials. The project shall provide a systemic use and dissemination in the U.S. of the acquired materials.

### **• Group Research or Study Projects**

A group research or study project is designed to permit a group of faculty from institutions of higher education and graduate and undergraduate students to undertake research or study in a foreign country or region for a period of three to twelve (3-12) months. The institution should make arrangements for any clearances or affiliations necessary for conducting research in the host country. The participants must have the requisite language proficiency. In addition, the disciplinary competence of the participants should be correlated with their research topics.

### **• Advanced Overseas Intensive Language**

An advanced overseas intensive language project is designed to take advantage of the opportunities present in the foreign country by providing intensive advanced foreign language training. Language training shall be given at the advanced level, i.e., at the level equivalent to that provided to students who have successfully completed at least two academic years of language training. The language to be studied shall be indigenous to the host country and maximum use shall be made of local institutions and personnel. Under the grant, an advanced overseas intensive language project period may range up to three years. Project activities may be carried out during a full year, an academic year, a semester, a trimester, a quarter or a summer. The U.S. institution may enter into a cooperative arrangement with a foreign institution whereby the latter will provide institutional facilities and other forms of assistance.

**(No competition will be held in FY 2004)**

## **FINANCIAL PROVISIONS**

The grant does not provide funds for project-related expenses within the United States.

Grant funds may be used only for the following:

- a maintenance stipend based on fifty percent of the amount established in the U.S. Department of State publication, “Maximum Travel Per Diem Allowances For Foreign Areas;”
- round-trip international travels;
- a local travel allowance for necessary project-related travel within the host country;
- purchase of project-related artifacts, books, and other teaching materials in the country of study;
- rent for instructional facilities in the country of study;
- clerical and professional services performed by resident instructional personnel in the country of study; and
- other expenses in the country of study for the project’s success and approved in advance by the U.S. Department of Education.

## **EXPECTED FUNDING LEVELS**

### **FY2004**

- The amount estimated for new FY 2004 awards is \$2,715,000.
- The estimated amount will support approximately 40 new awards and 15 non-competing continuation awards (Advanced Overseas Intensive Language projects )in FY2004
- The estimated amount of new awards in FY2004 would be \$50,000-\$70,000

### **FY2003**

- The total amount for FY 2003 was \$4,350,000 which supported 46 new awards.
- The average amount per project was \$65,000.

See link on Web application page to the following form:

**Notice of Closing Date for Transmittal of Applications**

(Pages B4-6)

**Refer to the August 2003 Federal Register Announcement at:**

**<http://www.ed.gov/legislation/FedRegister/announcements/2003-3/081103e.html>**



See link on Web application page to the following form:

**Statute**

Refer to Section 102(b)(6) of the [Mutual Educational and Cultural Exchange Act of 1961](#)  
(Fulbright-Hays Act). CFDA 84.021

<http://www4.law.cornell.edu/uscode/22/ch33.html#PC33>

(Pages B7-8)

See link on Web application page to the following form:

**Regulations**

(Pages B9-15)

Refer to August 31, 1998, Federal Register for new program regulations – Part 664-Fulbright-Hays Group Projects  
Abroad Program at:

<http://www.ed.gov/legislation/FedRegister/finrule/1998-3/083198c.html>

## **SECTION C**

### **FORMS AND INSTRUCTIONS**

See links on Web application page to the following forms:

- |  |              |
|--|--------------|
| <b>ED 424 Form - Application Form for Federal Education Assistance at:</b><br><a href="http://www.ed.gov/offices/OCFO/grants/appforms.html">http://www.ed.gov/offices/OCFO/grants/appforms.html</a>  | (Page C1)    |
| <b>ED 424 Form - Instructions at:</b><br><a href="http://www.ed.gov/offices/OCFO/grants/appforms.html">http://www.ed.gov/offices/OCFO/grants/appforms.html</a>                                       | (Pages C2-3) |
| <b>Protections of Human Subjects in Research (Attachment to ED-424) at:</b><br><a href="http://www.ed.gov/offices/OCFO/grants/appforms.html">http://www.ed.gov/offices/OCFO/grants/appforms.html</a> | (Pages C4-5) |
| <b>ED 524 Form - Budget Information, Non-Construction Programs at:</b><br><a href="http://www.ed.gov/offices/OCFO/grants/appforms.html">http://www.ed.gov/offices/OCFO/grants/appforms.html</a>      | (Pages C6-7) |
| <b>ED 524 Form - Instructions at:</b><br><a href="http://www.ed.gov/offices/OCFO/grants/appforms.html">http://www.ed.gov/offices/OCFO/grants/appforms.html</a>                                       | (Page C8)    |

## Program Narrative – Application Criterion

**Provide a one page abstract of the proposed project** . Prepare the narrative statement in accordance with instructions in this Part. These Instructions follow the order of the evaluative criteria which will be used by the review panelists to evaluate your application. Applicants under the advance overseas intensive language category must provide a plan of operation for each year for which funding is requested. All information required by the regulations governing the program should be included. The program narrative should not exceed forty (35) double spaced pages. **Page limitations will be strictly enforced (Please see the closing date notice)**. Supporting materials may be appended. The Secretary uses the criteria in this section to evaluate applications for the purpose of recommending to the J. William Fulbright Foreign Scholarship Board projects for funding under this part. The criteria are weighted and may total 100 points (maximum without priorities – 95; maximum with priorities – 100) :

**1. Plan of operation. (Maximum 25 points).** The Secretary reviews each application for information to determine the quality of the plan of operation for the project. The Secretary looks for information that shows--

- (i) High quality in the design of the project;
- (ii) An effective plan of management that insures proper and efficient administration of the project;
- (iii) A clear description of how the objectives of the project relate to the purpose of the program;
- (iv) The way the applicant plans to use its resources and personnel to achieve each objective; and
- (v) A clear description of how the applicant will ensure that project participants who are otherwise eligible to participate are selected without regard to race, color, national origin, gender, age, or handicapping condition.

**2. Quality of key personnel. (Maximum 15 points).** The Secretary reviews each application for information to determine the quality of key personnel the applicant plans to use on the project. The Secretary looks for information that shows--

(i) The qualifications of the project director;

(ii) The qualifications of each of the other key personnel to be used in the project;

(iii) The time that each person referred to in paragraphs

(i) and (ii) of this section will commit to the project; and

(iv) The extent to which the applicant, as part of its nondiscriminatory employment practices, will ensure that its personnel are selected for employment without regard to race, color, national origin, gender, age, or handicapping condition.

To determine the qualifications of a person, the Secretary considers evidence of past experience and training in fields related to the objectives of the project as well as other information that the applicant provides.

**3. Budget and cost effectiveness. (Maximum 10 points).** The Secretary reviews each application for information that shows that the project has an adequate budget and is cost effective. The Secretary looks for information that shows--

(i) The budget for the project is adequate to support the project activities; and

(ii) Costs are reasonable in relation to the objectives of the project.

**4. Evaluation plan. (Maximum 10 points).** The Secretary reviews each application for information that shows the quality of the evaluation plan for the project. The Secretary looks for information that shows that the methods of evaluation are appropriate for the project and, to the extent possible, are objective and produce data that are quantifiable.

5. **Adequacy of resources. (Maximum 5 points).** The Secretary reviews each application for information that shows that the applicant plans to devote adequate resources to the project. The Secretary looks for information that shows that the facilities, equipment, and supplies that the applicant plans to use are adequate.
6. **Impact (Maximum 15 points).** The Secretary looks for information that shows--  
(i) The potential impact of the project on the development of the study of modern foreign languages and area studies in American education.
7. **Relevance to Institutional Development (Maximum 5 points).** The project's relevance to the applicant's educational goals and its relationship to its program development in modern foreign languages and area studies.
8. **Need for Overseas Experience (Maximum 10points).** The extent to which direct experience abroad is necessary to achieve the project's objectives and the effectiveness with which relevant host country resources will be utilized.
9. **Program Priorities (Maximum 5 points).** The Secretary looks for information that shows the extent to which the project addresses program priorities in the field of modern foreign languages and area studies for that year.

## **Supplementary Information**

### **BUDGET INFORMATION**

Federal funds under the Fulbright-Hays Group Projects Abroad program are provided only for foreign expenses. Current maintenance allowances for project participants are contained on pages D11-D19. Rules establishing these rates are found in Section 664.4 of the Regulations. Since all funded project activities occur in foreign countries, no indirect charges are paid under the program.

Applicants are requested to provide an itemized budget, showing both Federal funds and non-Federal contributions. Applicants under the advanced overseas intensive language category must provide an itemized budget for each year for the total grant period requested. The Department will negotiate at the time of the initial award the funding levels for each year of the grant award.

### **PERFORMANCE REPORT**

The grantee must submit an annual performance report in accordance with the Department of Education General Administrative Regulations (EDGAR 34 CFR, Sec. 75.118.) The performance report should include the most current performance and financial expenditure information. If a grantee fails to submit a performance reports that meet the requirements in the 34 Code of the Federal Regulations (34 CFR, Sections 74.82, 75.590, 75.720, and 80.40, the Secretary may deny continued funding for the project.

In 2003, the Office of Management and Budget (OMB) approved the Evaluation of Exchange, Language, International and Area Studies (EELIAS) electronic reporting system. The online system enables the Office of International Education and Graduate Programs Service (IEGPS) to collect comparable performance information and project data for the fourteen Title VI and Fulbright-Hays programs it administers.

How does this affect you, the applicant? If your project is awarded in FY 2004 under the Fulbright-Hays Group Projects Abroad program grant, you will be required to submit your project performance report using the EELIAS system. The performance report will assist IEGPS program officers in determining whether or not the Advanced Overseas Intensive Language project is making substantial progress toward meeting the approved project objectives and whether or not a continuation award is in the best interest of the federal government.

The EELIAS reporting instrument includes sections for grantees to input data and information that respond to the Government Performance and Results Act (GPRA) to assess overall program performance.

### **AMENDMENTS**

To request a change or amendment, explain the reason for the changes.

If the scope or objectives have changed or an extension of time is necessary, explain the circumstances and justify. (EDGAR-Subpart L)



## **Application Transmittal Instructions**

**ATTENTION ELECTRONIC APPLICANTS: Please note that you must follow the Application Procedures as described in the Federal Register notice announcing the grant competition. Some programs may require electronic submission of applications, and those programs will have specific requirements and waiver instructions in the Federal Register notice.**

An original and two copies of an application for an award must be mailed or hand-delivered by the application deadline date unless it is submitted electronically.

### **Applications Submitted Electronically**

You must submit your grant application through the Internet using the software provided on the e-Grants Web site (<http://e-grants.ed.gov>) by 4:30 p.m. (Washington, DC time) on the application deadline date. The regular hours of operation of the e-Grants website are 6:00 a.m. Monday until 7:00 p.m. Wednesday; and 6:00 a.m. Thursday until midnight Saturday (Washington, DC time). Please note that the system is unavailable on Sundays, and after 7:00 p.m. on Wednesday for maintenance (Washington, DC time). Any modifications to these hours are posted on the e-Grants Web site.

If you submit your application through the Internet via the e-Grants Web site, you will receive an automatic acknowledgment when we receive your application.

### **Applications Delivered by Mail**

Applications sent by mail must be addressed to:

**U.S. Department of Education  
Application Control Center  
ATTENTION: FULBRIGHT-HYAS GROUP PROJECTS ABROAD (GPA) PROGRAM 84.021  
7<sup>th</sup> & D Streets, SW  
Room 3671  
Regional Office Building 3  
400 Maryland Avenue, SW.  
Washington, D.C. 20202-4725**

Applicants must show proof of mailing consisting of one of the following:

- (1) A legibly dated U.S. Postal Service Postmark
- (2) A legible mail receipt with the date of mailing stamped by the U.S. Postal Service.
- (3) A dated shipping label, invoice, or receipt from a commercial carrier
- (4) Any other proof of mailing acceptable to the U.S. Secretary of Education

If an application is sent through the U.S. Postal Service, the Secretary does not accept either of the following as proof of mailing:

- (1) A private metered postmark, or
- (2) A mail receipt that is not dated by the U.S. Postal Service

Applicants should note that the U.S. Postal Service does not uniformly provide a dated postmark. Before relying on this method, you should check with your local post office.

If you send your application by mail or if you or your courier deliver it by hand, the Application Control Center will mail a Grant Application Receipt Acknowledgment to you. If you do not receive the notification of application receipt within 15 days from the mailing of the application, you should call the U.S. Department of Education Application Control Center at (202) 708-9493.

You must indicate on the envelope and—if not provided by the Department—in Item 4 of the Application for Federal Education Assistance (ED 424 (exp. 11/30/2004)) the CFDA number – and suffix letter, if any – of the competition under which you are submitting your application.

If your application is late, we will notify you that we will not consider the application.

**Applications Delivered by Hand/Courier Service**

An application that is hand-delivered must be taken to:

**U.S. Department of Education  
Application Control Center  
Room 3671  
Regional Office Building 3  
7th & D Streets, SW.  
Washington, D.C. 20202-4725**

The Application Control Center accepts deliveries daily between 8:00 a.m. and 4:30 p.m. (Washington, D.C. time), except Saturdays, Sundays and Federal holidays.

The Center accepts application deliveries must use the D Street entrance only. A person delivering an application must show identification to enter the building.

# **IMPORTANT NOTICE TO PROSPECTIVE PARTICIPANTS IN U.S. DEPARTMENT OF EDUCATION CONTRACT AND GRANT PROGRAMS**

## **GRANTS**

Applicants for grants from the U.S. Department of Education (ED) have to compete for limited funds.

Deadlines assure all applicants that they will be treated fairly and equally, without last minute haste.

For these reasons, ED must set strict deadlines for grant applications. Prospective applicants can avoid disappointment if they understand that

**Failure to meet a deadline will mean that an applicant will be rejected  
without any consideration whatever.**

The rules, including the deadline, for applying for each grant are published, individually, in the Federal Register. A one-year subscription to the Register may be obtained by sending \$340.00 to: Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402-9371. (Send check or money order only, no cash or stamps.)

The instructions in the Federal Register must be followed exactly. Do not accept any other advice you may receive. No ED employee is authorized to extend any deadline published in the Register.

Questions regarding submission of applications may be addressed to:

U.S. Department of Education  
Application Control Center  
Washington, D.C. 20202-4725

## **CONTRACTS**

Competitive procurement actions undertaken by the ED are governed by the Federal Procurement Regulations and implementing ED Procurement Regulations.

Generally, prospective competitive procurement actions are synopsized in the Commerce Business Daily (CBD). Prospective offerors are therein advised of the nature of the procurement and where to apply for copies of the Request for Proposals (RFP).

Offerors are advised to be guided solely by the contents of the CBD synopsis and the instructions contained in the RFP. Questions regarding the submission of offers should be addressed to the Contracting Specialist identified on the face page of the RFP.

Offers are judged in competition with others, and failure to conform with any substantive requirements of the RFP will result in rejection of the offer without any consideration whatever.

Do not accept any advice you receive that is contrary to instructions contained in either the CBD synopsis or the RFP. No ED employee is authorized to consider a proposal which is non-responsive to the RFP.

A subscription to the CBD is available for \$208.00 per year via second class mailing or \$261.00 per year via first class mailing. Information included in the Federal Acquisition Regulations is contained in Title 48, Code of Federal Regulations, Chapter 1 (\$49.00). The foregoing publication may be obtained by sending your check or money order only, no cash or stamps, to:

Superintendent of Documents  
U.S. Government Printing Office  
Washington, D.C. 20402-9371

In an effort to be certain this important information is widely disseminated, this notice is being included in all ED mail to the public. You may, therefore, receive more than one notice. If you do, we apologize for any annoyance it may cause you.

**Notice to Applicants:  
The Government Performance and Results Act (GPRA)**

**What is GPRA?**

The Government Performance and Results Act of 1993 (GPRA) is a straightforward statute that requires all federal agencies to manage their activities with attention to the consequences of those activities. Each agency is to clearly state what it intends to accomplish, identify the resources required, and periodically report their progress to the Congress. In so doing, it is expected that the GPRA will contribute to improvements in accountability for the expenditures of public funds, improve congressional decision-making through more objective information on the effectiveness of federal programs, and promote a new government focus on results, service delivery, and customer satisfaction.

**How has the Department of Education Responded to the GPRA Requirements?**

As required by GPRA, the Department of Education has prepared a strategic plan for 2002-2007. This plan reflects the Department's priorities and integrates them with its mission and program authorities and describes how the Department will work to improve education for all children and adults in the U.S. The Department's goals, as listed in the plan, are:

Goal 1: Create a Culture of Achievement

Goal 2: Improve Student Achievement

Goal 3: Develop Safe Schools and Strong Character

Goal 4: Transform Education into an Evidence-based Field

Goal 5: Enhance the Quality of and Access to Postsecondary and Adult Education

Goal 6: Establish Management Excellence

The performance indicators for the International Education Programs are part of the Department's plan for meeting Goal 5: Enhance the Quality and Access to Postsecondary and Adult Education.

**What are the Performance Indicators for the International Education Programs?**

The Department's specific goal for the International Education Programs is "to meet the nation's security and economic needs through the development and maintenance of a national capacity in foreign languages, and area and international studies." The objective and performance indicators are as follows:

1. **Maintain a U.S. higher education system with the capacity to produce experts in less commonly taught languages and area studies who are capable of contributing to the needs of U.S. government, academic, and business institutions.**
  - (1.1) Title VI supported institutions provide the majority of the instruction in foreign languages, especially in less commonly taught languages.
  - (1.2) Percentage of graduates of Title VI supported programs report that they found employment that utilize their language and/or area expertise.

See links on Web application page to the following forms:

**Certifications Regarding Lobbying, Debarment, Suspension  
and Other Responsibility Matters; and Drug-Free Workplace Requirements at:** (Pages C14-15)  
<http://www.ed.gov/offices/OCFO/grants/appforms.html> - ED 80-0013 Form

**Certifications Regarding Debarment, Suspension , Ineligibility, and  
Voluntary Exclusion-Lower Tier Covered Transactions** (Page C16)  
<http://www.ed.gov/offices/OCFO/grants/appforms.html> - ED 80-0014 Form

**Disclosure of Lobbying Activities, Instructions for Completion  
of Self-Disclosure of Lobby Activities** (Pages C17-18)  
<http://www.ed.gov/offices/OCFO/grants/appforms.html> - SF LLL Form

**Assurances -- Non- Construction Programs** (Pages C19-20)  
<http://www.ed.gov/offices/OCFO/grants/appforms.html> - SF 424B Form

**Intergovernmental Review of Federal Programs** (Pages C21-22)  
[http://www.access.gpo.gov/nara/cfr/waisidx\\_01/34cfr79\\_01.html](http://www.access.gpo.gov/nara/cfr/waisidx_01/34cfr79_01.html)

**State Single Points of Contact** (Pages C23-26)  
<http://www.whitehouse.gov/omb/grants/spoc.html>

**Notice to Applicants (Section of 427 of GEPA)** (Page C27)  
<http://www.ed.gov/offices/OCFO/grants/appforms.html>

## **SECTION D**

### **OTHER IMPORTANT INFORMATION**

**Fulbright-Hays Group Projects Abroad Program (GPA)**  
**TECHNICAL REVIEW FORM (CFDA 84.021)**

P0 21A \_\_\_\_\_

World Area \_\_\_\_\_ Country \_\_\_\_\_

Name of Applicant \_\_\_\_\_

Criteria	Maximum Points	Points Assigned
1) Plan of Operation	25	
2) Quality of Key Personnel	15	
3) Budget & Cost Effectiveness	10	
4) Evaluation	10	
5) Adequacy of Resources	5	
6) Impact	15	
7) Relevance to Institutional Development	5	
8) Need for Overseas Experience	10	
9) Program Priorities (if any)	5	
<b><u>Total Points*</u></b>	100	

*\*Maximum without Priorities - 95; \*Maximum with Priorities - 100*

Summary (Please provide a brief summary of your assessment of this application.)

I have reviewed this application in accordance with the criteria published in the Federal Register.

Signature \_\_\_\_\_

Date: \_\_\_\_\_

**1. PLAN OF OPERATION (MAXIMUM 25 POINTS)**

Does the information show -

- i. High quality in the design of the project?
- ii. An effective plan of management that insures proper and efficient administration of the project?
- iii. A clear description of how the objectives of the project relate to the purpose of the program?
- iv. The way of the applicant plans to use its resources and personnel to achieve each objective?
- v. A clear description of how the applicant will ensure that project participants are selected without regard to race, color, national origin, gender, age, or handicapped condition.

Not Addressed 0 Points	Inadequate 1-16 Points	Adequate 17 Points	Good to Excellent 18-25 Points	Points Awarded
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**Please describe the strengths and weakness:**



**2. QUALITY OF KEY PERSONNEL (MAXIMUM 15 POINTS)**

Does the information show -

- i. The qualifications of the project director;
- ii. The qualifications of each of the other key personnel to be used in the project;
- iii. The time that each person referred to in the paragraphs (2i) and (2ii) of this section plans to commit to the project;
- vi. The extent to which the applicant will ensure that its personnel are selected for employment without regard to race, color, national origin, gender, age, or handicapping condition.

(To determine the qualifications of a person, look for evidence of his/her past experience and training in the fields related to the objectives of project as well as other information that application provides.)

Not Addressed 0 Points	Inadequate 1-12 Points	Adequate 13 Points	Good to Excellent 14-15 Points	Points Awarded
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**Please describe the strengths and weakness:**

**3. BUDGET AND COST EFFECTIVENESS (MAXIMUM 10 POINTS)**

Does the information show -

- i. The budget for the project is adequate to support the project activities; and
- ii. Costs are reasonable in relation to the objectives of the project.

Not Addressed 0 Points	Inadequate 1-6 Points	Adequate 7 Points	Good to Excellent 8-10 Points	Points Awarded
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**Please describe the strengths and weakness:**

**4. EVALUATION PLAN (MAXIMUM 10 POINTS)**

Does the information show -

The project shows methods of evaluation that are appropriate for the project and, to the extent possible, are objective and produce data that are quantifiable?

Not Addressed 0 Points	Inadequate 1-6 Points	Adequate 7 Points	Good to Excellent 8-10 Points	Points Awarded
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**Please describe the strengths and weakness:**

**5. ADEQUACY OF RESOURCES (MAXIMUM 5 POINTS)**

Does the information show -

The facilities and/or supplies that the applicant plans to use are adequate.

Not Addressed 0 Points	Inadequate 1-2 Points	Adequate 3 Points	Good to Excellent 4-5 Points	Points Awarded
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**Please describe the strengths and weakness:**

**6. IMPACT (MAXIMUM 15 POINTS)**

Information that shows -

The potential impact of the project on the development of the study of modern foreign languages and area studies in American education.

Not Addressed 0 Points	Inadequate 1-12 Points	Adequate 13 Points	Good to Excellent 14-15 Points	Points Awarded
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Please describe the strengths and weakness:

**7. RELEVANCE OF INSTITUTIONAL DEVELOPMENT (MAXIMUM 5 POINTS)**

The project's relevance to the applicant's educational goals and its relationship to its program development in modern foreign languages and area studies.

<b>Not Addressed 0 Points</b>	<b>Inadequate 1-2 Points</b>	<b>Adequate 3 Points</b>	<b>Good to Excellent 4-5 Points</b>	<b>Points Awarded</b>
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**Please describe the strengths and weakness:**

**8. NEED FOR OVERSEAS EXPERIENCES (MAXIMUM 10 POINTS)**

The extent to which direct experience abroad is necessary to achieve the project's objectives and the effectiveness with which relevant host country resources will be utilized.

<b>Not Addressed 0 Points</b>	<b>Inadequate 1-6 Points</b>	<b>Adequate 7 Points</b>	<b>Good to Excellent 8-10 Points</b>	<b>Points Awarded</b>
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**Please describe the strengths and weakness:**

**9. PROGRAM PRIORITIES (IF ANY) (MAXIMUM 5 POINTS)**

To what extent does the project meet the program priorities announced in the Federal Register for this year's competition?

<b>Not Addressed 0 Points</b>	<b>Inadequate 1-2 Points</b>	<b>Adequate 3 Points</b>	<b>Good to Excellent 4 – 5 Points</b>	<b>Points Awarded</b>
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**Please describe the strengths and weakness:**



## Fulbright-Hays Maintenance Allowances

(Pages D11-28)

Fulbright-Hays training grants maintenance allowances are based on current cost-of-living data provided by the Department of State.

The allowances of fellows jointly sponsored by US/ED and other organizations (e.g., International Research and Exchange Board (IREX), Social Science Research Council (SSRC)) will be adjusted according to formulas agreed upon between agencies.

IMPORTANT NOTE: The maintenance rates of the Fulbright-Hays Group Projects Abroad Program (listed below) are **based on 50% of U.S. Government per diem rates listed on the attached pages:**

Per Diem rates can be found on-line at:

<http://www.state.gov/m/a/als/prdm/2003/22070.htm>

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